

## **MINUTES**

(Subject to approval by the electors of the Kingston Fire District at the Annual Meeting of May 6, 2013)

### **KINGSTON FIRE DISTRICT ANNUAL MEETING, KINGSTON FIRE STATION, KINGSTON, R.I. MAY 7, 2012**

**Call to Order:** Moderator Higgins was not present therefore President of the Board of Wardens Elizabeth McNab called the Kingston Fire District Annual Meeting of May 7, 2012 to order at 7:03 p.m. at Kingston Fire Station, 35 Bills Road, Kingston, RI. McNab asked that the taxpayers move to nominate a person to serve as Moderator pro tem.

**MOTION:** Ted Jakubowski moved to nominate Valerie Maier-Sperdelozzi to serve as Moderator pro tem. Vincent Rose seconded the motion. There was no discussion on the motion. The motion carried unanimously.

Maier-Sperdelozzi noted that sixteen (16) qualified electors were in attendance, as confirmed in the 2011 Tax Roll for the District that was located by the attached sign in sheet. She declared that a quorum was present.

#### **AGENDA (SEE HANDOUT)**

**MOTION:** Donald Cobb moved to accept the Agenda as presented. Vincent Rose seconded the motion. It was noted that the date on the heading of the Agenda and of the Minutes up for approval needed to be corrected. There was no further discussion on the motion. The motion, with corrections, carried unanimously.

#### **APPROVAL OF THE ANNUAL MEETING MINUTES OF 2011 (SEE HANDOUT)**

**MOTION:** Ted Jakubowski moved to accept the Minutes as presented. Vincent Rose seconded the motion. There was no discussion on the motion. Moderator Maier-Sperdelozzi asked if there were any questions. There were none. The motion carried unanimously.

#### **CHIEFS' REPORT (SEE HANDOUT)**

Chief Nathan Barrington gave a summary of his report.

Moderator Maier-Sperdelozzi asked if there were any questions. There were none.

**MOTION:** Vincent Rose moved to accept the Chiefs' Report as presented. Donald Cobb seconded the motion. The motion carried unanimously.

#### **TREASURER'S REPORT (SEE HANDOUT)**

Treasurer Carleen Lefebvre gave a summary of the Treasurer's report. Year-To-Date Revenue totals came to Six Hundred Thirty-Eight Thousand Seventy Seven 53/100 Dollars (\$638,077.53). Year-To-Date Expenditures came to Five Hundred Nineteen Thousand One Hundred Ninety

Three 30/100 Dollars (\$519,193.30). Year-To-Date Excess of Revenues over Expenditures came to One Hundred Eighteen Thousand Eight Hundred Eighty Four 23/100 Dollars (\$118,884.23).

Dorald Beasley inquired on how the rate of tax collection this year compares to previous years. Tax Collector Mendillo advised she would address this question in her report. There was no further discussion. Moderator Maier-Sperdelozzi asked if there were any further questions. There were none.

**MOTION:** Vincent Rose moved to accept the Treasurer's Report as presented. Ina Sciabarrasi seconded the motion. The motion carried unanimously. Beasley abstained.

### **TAX COLLECTOR'S REPORT (SEE HANDOUT)**

Tax Collector Linda Mendillo reviewed the Tax Collector's Report. The Kingston Fire District tax roll, after abatements and additions for 2011, was Two Hundred Two Thousand Eighty Two 73/100 Dollars (\$202,082.73). The balance for 2011 is Seven Thousand Six Hundred Twenty 12/100 Dollars (\$7,620.12). To date, the District has collected 96.2% of the total amount for 2011. Mendillo answered Beasley's question confirming this is, on average, the same collection rate as in previous years. To date, the District has collected 99.0% of the total amount for 2010. The balance for 2009 is Nine Hundred Twenty Five 37/100 Dollars (\$925.37). Tax Collector Mendillo went on to mention that there are properties that should go to tax sale, this year. She explained that properties that are to go to tax sale would be given to a title company who then handle dealing with elderly affairs and RI Housing.

Moderator Maier-Sperdelozzi asked if there were any questions. There were none.

**MOTION:** Donald Packer moved to accept the Tax Collector's Report as presented. Vincent Rose seconded the motion. The motion carried unanimously.

### **PRESIDENT'S REPORT**

President Elizabeth McNab gave an oral presentation. She spoke of how KFD continues to have fabulous volunteers who are very often first on the scene. She commended Chief Barrington for being a great chief for so many years. President McNab then mentioned that Warden Ferraro is stepping down as he will be moving out of the District, he was a wonderful asset to the Board and he added great insight from his experience of being a volunteer firefighter at KFD for many years as well as having great business sense. He will be missed. He was not present at the meeting but a gift and thank you card will be sent to him.

Moderator Maier-Sperdelozzi asked if there were any questions. There were none.

**MOTION:** Donald Packer moved to accept the President's Report as presented. Donald Cobb seconded the motion. The motion carried unanimously.

### **OLD BUSINESS**

Moderator Maier-Sperdelozzi stated that according to last year's minutes there were no motions tabled or carried forward to attend to at this year's meeting.

Moderator Maier-Sperdelozzi asked if there was any other official business under the category "Old Business". There was none.

### **2012-2013 BUDGET MOTION (SEE HANDOUT)**

**MOTION:** Elizabeth McNab, President of the Board of Wardens moved the following Budget Motion: "I move that the budget be approved as presented and that the Board of Wardens be directed to calculate the tax rate, based on the valuation of assessed property, according to the South Kingstown Tax Assessor's rolls as of December 31, 2011 plus or minus Five Percent (5%) to account for differences in the tax base due to authorized abatements and additions to the tax roll throughout the tax year, so as to raise the amount of money specified in the budget to be raised by taxation." The motion was seconded by Vincent Rose and opened for discussion.

Moderator Maier-Sperdelozzi asked if anyone would like to move to have a paper ballot to approve the budget, as they may do so. No one requested a paper ballot.

Moderator Maier-Sperdelozzi asked if there was any further discussion or questions on the floor regarding the Budget. There was brief discussion to clarify some line items. There was discussion on the percentage of the tax rate increase and it was pointed out that the increase is based on the total amount of monies budgeted which meets the plus or minus Five Percent (5%) criteria. It is not based on the percentage of the rate per thousand of assessed property values as they do not come out until later in the year. Beasley questioned the line item payable to the Town of South Kingstown for tax preparation. He wanted to know what the Town provides for this amount. District Manager Hall explained the Town prepares all the tax bills for mailing for the Fire District. There was no further discussion. The motion carried unanimously.

### **NOMINATING COMMITTEE REPORT (SEE HANDOUT)**

**MOTION:** Ina Sciabarrasi moved to accept the Nomination Committee Report as presented. Donald Cobb seconded the motion. It was noted that there was a correction to be made as there was a reversal under Tax Assessor and Auditing Committee. Valerie Maier-Sperdelozzi is on the Auditing Committee and Eleanor Dain is a Tax Assessor. There was no further discussion. The motion, with corrections, carried unanimously.

### **NOMINATIONS FROM FLOOR**

Moderator Maier-Sperdelozzi asked if there were any further nominations from the floor. There were none.

Moderator Maier-Sperdelozzi asked if anyone would like to move to have a paper ballot to nominate anyone, as they may do so. No one requested a paper ballot.

### **ELECTION**

**MOTION:** There being no further nominations or discussion, Moderator Maier-Sperdelozzi asked for a vote to elect those individuals nominated in the Nominating Committee Report. Donald Cobb moved and Vincent Rose seconded the motion. The motion carried unanimously.

**OTHER NEW BUSINESS (SEE HANDOUT):**

**MOTION :** Moderator Maier-Sperdelozzi asked the electors to refer to the “Other New Business” agenda item and recognized Elizabeth McNab who made a motion on behalf of the Board of Wardens “to authorize the Board of Wardens to transfer any remaining surplus funds from the 2011 – 2012 year to the Capital Reserve Account.” Ina Sciabarrasi seconded the motion. Moderator Maier-Sperdelozzi asked if there were any questions. There were none. The motion carried unanimously.

**MOTION:** Ted Jakubowski moved to adjourn. Larry Fortin seconded the motion.

The motion carried unanimously.

The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Jodi Hall  
District Manager  
Kingston Fire District  
On behalf of Larry Fortin  
District Clerk